

Minutes of the Judiciary and Law Enforcement Committee – January 15, 2010

Chair Bonnie Morris called the meeting to order at 8:33 a.m.

Committee Members Present: County Board Supervisors Bonnie Morris (Chair), Dave Falstad, Jean Tortomasi, Kathleen Cummings. **Absent:** Supervisors John Pledl, Paul Decker, Peter Wolff.

Also Present: Legislative Policy Advisor Dave Krahn, Legislative Associate Karen Phillips, Budget Management Specialist Linda Witkowski, Legislative Policy Advisor Sarah Spaeth, Chief of Staff Mark Mader, Sheriff Dan Trawicki, District Attorney Brad Schimel, Business Manager Lyndsay Johnson, Emergency Management Coordinator Bill Stolte, Captain Chuck Wood, Clerk of Courts Kathy Madden, Business Manager Bob Snow, Circuit Court Supervisor Alyce Lilley, Deputy Clerk of Courts Diane Kelsner.

Approve Minutes of December 15, 2009

MOTION: Tortomasi moved, second by Falstad, to approve the minutes of December 15, 2009. Motion carried 4-0.

Correspondence

- Letter from the State of Wisconsin Supreme Court showing support for the Enhancement Adult Drug Court Services, Coordination, and Treatment grant application from Waukesha County
- Letter and materials from Allison Bussler to Judge Davis regarding the secured court tower design
- Waukesha County Jail Inmate Communications Form, dated December 5, 2009

Reports from Committee Member Liaisons

- Cummings reported on the LEPC meeting of January 12, 2010. Items discussed included mass clinic operations and the numerous full-scale incident and training exercises planned for 2010. There was also a demonstration of the new incident command vehicle. The next LEPC meeting is scheduled for 1:30 p.m. on March 30.

Future Meeting Dates

- February 12, 2010

Future Agenda Items

- Updates from Dennis Cerreta on the secure corridor and Medical Examiner projects
- Report from Sheriff's Department regarding response/follow-up to citizen 9-1-1 calls

Discuss and Consider Ordinance 164-O-073: Repeal And Recreate Sections 17-1 And 4-170 Of The County Code Of Ordinances To Update Emergency Management Provisions

Stolte distributed copies of a handout titled *Wisconsin Legislative Council Act Memo* and a copy of a memo(dated 1-15-2010) to Richard Tuma from Stolte regarding the revisions to the Emergency Management State statutes. This ordinance updates the Waukesha County Code to reflect the changes to the statutes. The new laws affect counties in many ways, including a requirement to adopt an emergency management plan and program that is compatible with the State plan of emergency management.

Morris questioned the adoption of a plan that the committee and the County Board has never seen before. Mader pointed out the reference within the ordinance noting that the plan is on file in Department of Emergency Management and the County Executive's Office. Stolte stated that this document would be available to any committee member to look at. It is a lengthy document, consisting of approximately 400-500 pages, which originated in the nineties. He assured that the plan is reviewed and updated every year, and all revisions go to the County Executive for approval.

MOTION: Tortomasi moved, second by Falstad, to approve Ordinance 164-O-073.
Motion carried 4-0.

Discuss and Consider 164-O-078: Accept Homeland Security – Emergency Responder Training Funding And Modify The Emergency Preparedness 2010 Budget To Appropriate Grant Revenues And Expenditures For Emergency Responder Training

Stolte explained that the purpose of this grant is to provide Emergency Operations Center (EOC) and Incident Command and EOC Interface training for the Menomonee Falls Fire and Police Departments. The \$2,731 in funding will cover the cost of course instructors and materials for 25 participants for the two-day course, scheduled for January 2010.

MOTION: Cummings moved, second by Falstad, to approve Ordinance 164-O-078.
Motion carried 4-0.

Discuss and Consider Ordinance 164-O-079: Accept Homeland Security-Mutual Aid Radio Replacement: Round 5 FY2007-2008 Program Funding And Modify The Emergency Preparedness 2010 Budget To Appropriate Grant Revenues And Expenditures For Municipal Radio Replacement Program

Stolte discussed the requirement for the County to apply for this grant on behalf of several County municipalities. The grant will provide partial funding to upgrade and replace older emergency service radios to ensure interoperability. The County will act as the fiscal agent and administer the grant on behalf of the local units of Big-Bend-Vernon, Lisbon, Menomonee Falls and Summit Fire Departments, and will recoup up to 3% of the grant amount to cover the administrative costs.

MOTION: Falstad moved, second by Cummings, to approve Ordinance 164-O-079.
Motion carried: 4-0.

At the request of Cummings, Stolte gave a brief update of the Waukesha County H1N1 flu clinics. Thus far, approximately 13,000 shots have been administered. According to the State registry, about 10% of the Waukesha County population has received the vaccine.

Discuss and Consider Ordinance 164-O-077: Accept Justice Assistance Grant From The Office Of Justice Assistance And Modify The Waukesha County Sheriff Department And District Attorney 2010 Budget To Authorize Grant Expenditures

Schimmel and Trawicki commended Captain Wood for his extraordinary efforts in writing the grant application. The Sheriff's Department is the recipient of the grant award in the amount of \$218,595.

Schimmel explained that this grant would fund a drug prosecutor in the District Attorney's Office for approximately 3 years. An additional prosecutor would provide the opportunity to be more aggressive in drug prosecutions, notably with the increasing number of opiate cases. The position is also expected to help reduce the time to prosecute drug offenders in Waukesha County. Johnson provided details of the financial components of the ordinance, as outlined in the fiscal note. Waukesha County will not fund the position once the grant funding is exhausted.

MOTION: Tortomasi moved, second by Cummings, to approve Ordinance 164-O-077.
Motion carried: 4-0.

Discuss and Consider Ordinance 164-O-075: Accept 2010 State Of Wisconsin Department Of Transportation Highway Safety Grant And Modify Waukesha County Sheriff Department's 2010 Budget To Authorize Grant Expenditures

Trawicki discussed this ordinance which involves accepting a grant of \$30,000 from the Wisconsin Department of Transportation. This grant funding was made available to support targeted enforcement

activities in an effort to reduce alcohol impaired driving and to ultimately reduce alcohol-related crashes. The Sheriff's Department 2010 budget had anticipated \$15,000 so this ordinance modifies the Sheriff's budget by increasing Intergovernmental Revenues and Personnel Costs by an additional \$15,000 to cover overtime associated with the grant.

MOTION: Cummings moved, second by Falstad, to approve Ordinance 164-O-075.
Motion carried: 4-0.

Discuss and Consider Ordinance 164-O-076: Amend 2010 Sheriff's Department Budget For The Expenditure Of Seized Funds To Participating Agencies In January 2010

Trawicki reviewed this ordinance that transfers forfeited assets to State and local agencies that contributed directly to the seizure of that property. Sheriff staff has determined that approximately \$25,707 will be disbursed to participating Metro Drug Unit police agencies, based upon their participation status at the time of each seizure. Trawicki further explained that these seized funds must be used to enhance law enforcement activities, not to replace/supplant existing budget appropriations.

MOTION: Falstad moved, second by Tortomasi, to approve Ordinance 164-O-076.
Motion carried: 4-0.

Presentation: Courts – Collections, Fines and Forfeitures

Madden introduced the members of her staff who were taking part in the presentation: Bob Snow, Alyce Lilley, and Diane Kelsner. Madden and staff proceeded with a PowerPoint presentation titled *Fines and Forfeitures*. The presentation focused on the activities within the Criminal-Traffic Division and the importance of the CCAP system in the case management operations. Subjects of discussion included the following items:

- Forfeitures – definition and how they are generated
- Fines – definition and how they are generated
- Criminal –Traffic Division polices and procedures in relation to the collection of financial obligations
- CCAP functionality
- Business and financial statistical data
- Revenue history and observations

Questions were answered by Courts staff throughout the presentation. More in-depth information was provided as requested on specific areas of the processes.

Morris thanked Madden, Snow, Lilley and Kelsner for the enlightening presentation.

Legislative Update

Krahn distributed a handout titled *2009 Legislation, Judiciary Committee, 1-15-10*. Krahn briefly reviewed the status of select legislative items as outlined.

MOTION: Cummings moved, second by Falstad, to adjourn at 11:01 a.m.
Motion carried: 4-0.

Respectfully submitted,

Kathleen M. Cummings
Secretary